

# SACS Newsletter

Volume 1, Issue 5

February 1, 2002

## SACS

By Keith Scott

Our User Committee Meeting was held on December 12<sup>th</sup>. During this meeting, the committee members planned the class schedule for our conference in April. We have already started working on the class material for this years meeting. I want thank all the Committee Members for their assistance. This years meeting is shaping up to be a great learning experience. If you have any questions or suggestions for the meeting please e-mail me at the address listed below.  
[keith@sacsinc.com](mailto:keith@sacsinc.com)

## SACS 2002 User Meeting

The 2002 User meeting will be held April 24 & 25 2002 at the Sheraton in Birmingham, Alabama. You can make your reservations now, by calling 1-800-325-3535 or 205-324-5000. Registration forms and a class schedule have been mailed. We are looking forward to the 2002 User Meeting.

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## Developer's Corner

By Danny Lloyd

The wait for the new HUD-50058 sub-module is now over. As you may well know, it is now a reality. Your development staff has been working to making changes in our HUD-50058 creation program to insure compatibility with the new submission system. As of today, we have corrected all of the issues that have surfaced since the submission process began. Updates to the V4.8 software release are on our web page.

The new HUD-50058 submission system requires that all tenant transactions be sent to HUD in the correct order and complete. We have found that a missing or not sent move in transaction, for example, will cause the next recertifications for that tenant to be rejected. Because of this, we have made changes in the software that will capture all changes that effect a PIC 50058 transaction. The system will now store each PIC transaction. You will no longer have to be concerned about wiping out a previous transaction. For example, if you make an interim change today, effective for 1-1-2002, and tomorrow decide that something was wrong with that change, any attempt to make another change for 1-1-2002, will result in a message advising you that you are about to overwrite that change. At that point, you can decide if you want to overwrite the transaction.

The System will store up to two years of PIC 50058 transactions. This change does add a little complexity to the PIC submission process. If you receive an error on a submission, you will now use the PIC Transaction Maintenance screen to make corrections. As I said, this adds a little complexity to the software, but it is something that many customers have requested and is now required by the PIC system.

As of today, we have processed 141 user requests. Included in these changes are updates to the Budget Preparation forms. Continue sending your ideas for the system. These ideas are the focal point of our development efforts.

The V4.9 update will be released during the first week in February. Keep a check on your e-mail, an announcement will be sent to out soon.

## Administration/Marketing Corner

By Sherri Blasingame

I would like to highlight our newest additions to the SACS Family – Berea, KY Housing Authority, Phil Campbell, AL Housing Authority and Burlington, NC Housing Authority. I had the opportunity to meet Mrs. Doris Wyatt, Executive Director, of the Berea, KY Housing Authority at the Kentucky Housing Convention back in September of 2001. She is a delightful lady and I hope you all will have the opportunity to meet her at our Annual SACS User Meeting. I look forward to meeting with the employees' of the Phil Campbell Authority and the Burlington Authority during our stay in Birmingham, as well.

Again, WELCOME ABOARD!!!

## Web Update

As you are now aware we have redesigned our web page. We did this so that it would be easier to use and more informative. If you had a username and password on our old web page, they are no longer valid. To request a username/password, you need to click on the link that says Support on the left side of our main page. Then scroll down, and click on the link that says apply for a new username/password, fill out the information on this screen and click the submit button. You should also subscribe to the SACS E-Mail list. You will receive timely software update notices and program changes. If you see any thing that you would like added to our web page, please notify Doug at the address listed below.  
[doug@sacsinc.com](mailto:doug@sacsinc.com).

## MARCH CLASS SCHEDULE

Classes will be taught @ SACS from 8:00am – 4:00pm  
Call Sherri Blasingame (256) 329-1205 ext. 120 to register!!!

MON	TUESDAY	WEDNESDAY	THURS	FRIDAY
4	5	6	7	8
11	12 Tenant Accts Receivables SACS Lab	13 Inventory & Work orders SACS Lab	14	15
18	19 General Ledger SACS Lab	20 General Ledger SACS Lab	21	22
25	26 EXCEL 2000 SACS Lab	27 Acu -ODBC (former Relativity) SACS Lab	28	29

## Technical Support

by Brandon Ingram

SACS is now preparing for the next software update. Version 4.9 will be mailed during the first week in February. In order for you to install the 4.9 software release, you **MUST** have completed your ACUCOBOL conversion. Please read the instructions before beginning the update. Always backup your Housing Software before beginning the update.

Technical Support takes a large number of calls concerning printer errors. An example is "Cobol error 37", which normally indicates a printer mapping problem. Always make sure that your printers are on-line and ready for use.

When you are performing a close out at the end of the month, always follow your checklist accordingly. With each update the check lists are revised. You should print these after installing a new software release. This is done by using your "F9" key and selecting your "F8" at any main menu. The checklists are available for all modules.

On-line help keys can be a big help when using SACS Housing Software. The "F1" key can be used to give you an explanation of every field in the software. If at anytime you are unsure of what should be entered in a specific field, the "F1" key will assist in determining the correct response.

It is a good idea to install virus protection software on your computers, specifically if you are using any computer to access the Internet. We use Symantec Norton Anti-Virus on our computers. This helps to protect your computer, and reduces the risk of losing data.

SACS offers technical support through e-mail. All of our Technicians are on-line through the Internet, and can be reached through e-mail. If you do not know our e-mail addresses, you can retrieve them from [www.sacsinc.com](http://www.sacsinc.com)

## Purchasing

By Kevin Scott

We recommend that our customers obtain anti-virus software for all of their computers. We are selling Norton Anti Virus. You can purchase this software from SACS for \$60.00.

SACS is not only your first choice for Custom Housing Software; we are also a premier reseller of PC's, printers and computer accessories. Please contact Kevin at 256-329-1205 ext.110 for pricing information. To place an order, please contact Kevin, Keith or Sherri